

# **DPP Policy & Procedure Weekly Update**

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#### Miscellaneous

• The new SOP Policy Manual is finally here! We understand that, as with any new platform, there are some minor glitches. We are working to iron those out for a successful transition. Your patience is appreciated. Please let Julie Cubert and Melanie Daniels know if you have issues locating or opening links within the new manual.

#### **Important Notice**

DCBS staff are required to use form versions that are within the SOP manual. Modified versions that are not in the SOP manual are not permitted. Some forms are incorporated into the Kentucky Administration Regulation (KAR) and can only be modified through amending regulations. Other forms within the SOP manual go through a formal vetting and approval process. Using unapproved versions of these forms can lead to liability issues for the user and can lead to incorrect information being provided/captured. If you have suggestions for modifications to any form currently in the SOP manual, please send those and why the modification is needed to <a href="mailto:dppsopeditor@ky.gov">dppsopeditor@ky.gov</a> for consideration.

#### **PPTL**

- PPTL 22-09—SOP Chapter 1
- PPTL 22-10--SOP Chapter 13 & 4—Revisions related to 922 KAR 1:360 Changes

# **PPM**

• PPM 22-06 Deletes and Re-entries

### Field Draft Reviews

(See attached Zip File)

- FDR SOP 11.35 Involuntary Termination of Parental Rights (TPR)
- FDR SOP 11.36.1 Pre-Permanency Conference, DSS-161 packet completion and Filing of Termination of Parental Rights (TPR) petition.
- FDR SOP 11.36.2
- FDR SOP 11.36.4
- FDR SOP 11.36.6 Involuntary Termination of Parental Rights (TPR Hearing and Order of Judgement.
- FDR DSS-161 Checklist
- FDR Pre-Permanency Conference Certificate

The field draft review comments should be submitted by August 4, 2022. If you need the name of your region's point person, please reach out to Julie Cubert or Melanie Daniels via email. Please submit comments to DPPSOPEditor@ky.gov.